



# COMMONWEALTH of VIRGINIA

Timothy M. Kaine  
Governor

## DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Patrick O. Gottschalk  
Secretary of  
Commerce and Trade

William C. Shelton  
Director

October 12, 2007

Mr. Lemuel C. Stewart, Jr.  
Chief Information Officer  
Virginia Information Technologies Agency  
11751 Meadowville Lane  
Chester, Virginia 23835

*Re: IT Investment Certification for FY 08-10*

Dear Mr. Stewart:

I hereby certify that my agency does not presently have any proposed IT investments for the upcoming 2008-2010 budget biennium and I hereby delegate my plan certification authority within the Commonwealth agency IT strategic planning system (ProSight) to the Project Management Division (PMD) of VITA. I further understand that, should my agency IT investment status change, I will immediately contact my agency's designated VITA Customer Account Manager to initiate an appropriate agency IT strategic planning update.

Sincerely,

Bill Shelton

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The Jackson Center · 501 North Second Street · Richmond, Virginia 23219-1321 · Phone (804) 371-7000 · Fax (804) 371-7090 · TDD (804) 371-7089